

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 2nd November 2017**

PRESENT:

Councillors S. Eyres Chairman, T. Fox Vice Chairman, D. Goodrham, J. Marston, A. Shepherd, J. Musgrove and Mrs N. Cooper Interim Clerk to the Council.
District Councillor M. Nairn.
There were 2 members of the public

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone to the meeting and introduced the interim Clerk.

2. APOLOGIES OF ABSENCE

Apologies were received from Cllr C. Angus, Cllr K Weight, Cllr D Frost and Clerk Mrs P Angus. These were accepted.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 12th October 2017 were accepted as a true and accurate record, this was proposed by Cllr Goodrham, seconded by Cllr Marston and 5 agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

There were none.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

No items were raised.

At this point the Chairman brought forward item 11, Reports (now item 6) as Cllr Nairn needed to leave the meeting early.

6. REPORTS

6.1 District Cllr Mike Nairn

The Building Services scrutiny meeting at Breckland District Council has agreed that pre-application discussions can now be held with Planning and Development officers prior to submitting planning applications. Budget discussions have been taking place and the budget will be finalised end Jan18. The Rate Support Grant continues to be phased out. Non-domestic rates income remains steady with payments from renewable energy sources helping to offset budget losses. No rise in Council Tax is anticipated at this point. The Social Housing Programme will continue to be supported. The garden recycling bins are a big success and represent a large income to the Council budget. Tipping of garden waste in the forest was noted as a big problem with 18 instances of Japanese knotweed found in the past year resulting from the unlawful dumping of waste.

The Planning Application for the Chip Shop opening hours is still undecided. Discussion about an A frame sign for the Chip Shop was held, it was advised that Cllr Fabian Eagle should be contacted as the land being considered is highways land.

An enforcement notice has been served for Lynford Road.

6.2 County Cllr Fabian Eagle

Not present.

7. MATTERS ARISING

7.1 Outstanding Highway Matters

The highways repairs required, as marked out by the yellow lines in the village, are still not completed, the Clerk is chasing this.

7.2 Allotments – to discuss any outstanding matters

It was noted that there was a misunderstanding about the letter sent out to tenants about fly tipping but this has been resolved.

7.3 Handyman/Gardener – to discuss any outstanding jobs

Nothing to discuss.

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7.4 Customised signs into Village – Progress report

Retain on agenda until funding decision due in March 18.

7.5 Christmas Tree Lighting Arrangements and Update on the electricity power and lights

UK Power Networks have undertaken the visit for change of amp. An electrician has undertaken a final check. Mains lighting will be used. The PCSO will be attending the event. Setting up of the tree will be from 9am, Saturday 2nd Dec 2017 at the Village Green, **all available Councillors are asked to attend.** A lighting test will be held on the day. Bollards and yellow vests will be needed. The Fish Shop has been made aware of the event. Clerk asked to check length of speech with The Reverend Zoe.

7.6 New Benches – update on benches

There are no new sponsors yet. The bench at Green Acre Close has been well received.

7.7 Wild Flower area by the War Memorial- Meeting held on 6th October

A hawthorn hedge around the area was agreed to. The Clerk to progress and look at options for bareroot hawthorns. Discussion was held about scattering wildflower seeds on the banks. To put on December agenda to receive costings and finalise decisions.

It was noted that daffodil bulbs have been planted by Easthall Farm Barns. Cllr Shepherd to pass on the formal thanks of the Parish Council.

7.8 Parish Council Flowerbed by the War Memorial

The new quote for the flower bed is £297 plus £40 delivery. It was resolved to make this purchase; proposed by Cllr Goodrham, seconded by Cllr Shepherd and agreed by all. The Clerk is asked to progress the order on her return for delivery sometime after the Remembrance Day service.

7.9 Remembrance Day Service at the War Memorial Sunday 12th November 2017

It was noted that the Chairman is now available to attend. **All Councillors are requested to attend the service if available.** Will need to be at the memorial at 10.45am. There will be a service at the Church beforehand. Cllr Shepherd to check with Mr B Walker about getting the layby swept before the 12th.

7.10 Mundford Post Box

This is still being progressed. To be placed on the December agenda.

8. CORRESPONDENCE

A letter had been circulated to all about the bus service. There are no initial objections to reducing the service to once per month but Councillors agreed to defer decisions until near the end of the full term of the Bus Service.

9. FINANCE

9.1 Payments and Cheques for the November meeting – there were no payments to agree at this meeting, they will be agreed at the December meeting

9.2 The October web report from Mrs Godfrey - will be given at the December meeting

9.3 Bus Service – October passenger figures will be given at the December meeting

10. PLANNING APPLICATIONS

3PL/2014/0970/A Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October
Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the fascia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.**

Enforcement notice issued 16th August 2016 – Complaint letter has been sent to District Cllr Nairn regarding the lack of response to this issue.

3PL/2017/0059/F Land off Crown Road

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Construction of 4 dwellings and garages

Dated 18th January 2017

No objections from eight Cllrs, one Cllr not available to comment and one Cllr expressed concern whether the public footpath may be hampered.

3PL/2017/1043/HOU – 34 Swaffham Road, Mundford

New Detached Garage

Dated 12th September 2017

7 no objections and 1 objection because it is suspected that the garage will be converted into living accommodation once it has been built

3PL/2017/1219/VAR Mundford Green Fish Bar

Change of opening times to shut at 10pm from the existing 8pm

Dated 3rd October 2017

8 Cllrs objected – letter has been sent to District Cllr M. Nairn

3PL/2017/1250/A Mundford Green Fish Bar

Erection of one front externally illuminated fascia sign and one rear non-illuminated fascia sign

Dated 3rd October 2017

3 Cllrs objected – not in keeping with the area

11. STREET LIGHTING

The Streetlight in Fir Close is now on. Nothing further discussed.

MEMBERS' MATTERS – items for agenda for next Month's meeting

Cllr Shepherd advised that a resident has approached her to ask about the Parish Council funding a dropped kerb by his property. He has previously approached the County and District Councils who are unable to provide this and was advised to ask the Parish Council. There has been no formal request yet. Cllr Marston raised the issue of safety and anti-social behaviour of young people on bikes blocking cars and playing dangerous games on the main road.

Cllr Eyres discussed proposals for the installation of 6 posts with reflectors along the verge in Malsters Close. The resident has proposed payment for these and the County Council does not object in principle.

All items to be placed on the December agenda.

With nothing more to discuss the meeting closed at 8.30pm

Chairman: _____ Date: _____